

# LEARN Executive Committee Regular Business Meeting

## Summary

August 27, 2021

8:30-10:00

LEARN, 44 Hatchetts Hill Road, Old Lyme & via zoom

Present: Craig Esposito; Chair, Robert Mitchell; Fiscal Officer; Katherine Ericson; Executive Director, Maryann O'Donnell; Superintendent of Clinton Public Schools

Not in Attendance: Aaron Daniels; Vice Chair, Rita Volkmann; Secretary, Cynthia Ritchie; Superintendent of New London Public Schools

### Meeting began at 8:38 am

- 1.0 Review of September Agenda  
Executive Committee reviewed and revised the September Board meeting.
- 2.0 Hatchetts Hill Roof Update  
Kate Ericson informed the Executive Committee that there were no state requirements to create a building committee to oversee the Hatchetts Hill roof project. This is due to the fact that LEARN will absorb the entire cost of the roof renovation.
- 3.0 School Opening Update  
Kate Ericson provided an overview of convocation events and overall start of the school year.
- 4.0 Vaccination Requirements  
Kate Ericson discussed LEARN's approach to implementing the newest mandates for vaccinations. HR will be designing a process for the agency to collect all relevant forms and documents in compliance with the Governor's Executive Order.
- 5.0 2021-2022 Meeting Format  
Executive Committee asked for another vote on whether or not the LEARN Board meetings should be virtual, in-person, or hybrid.
- 6.0 Young Children & Families Assistant Director Position  
Kate Ericson announced the resignation of LEARN's Director of Young Children and Families. The department will be shifted under the auspices of the Student Support Services. The position of Assistant Director of Young Children and Families has been posted and interviews will take place in September.
- 7.0 Technology Consortium update  
Kate Ericson updated the Executive Committee on the launch of LEARN's newest entrepreneurial endeavor; LEARN's Regional Technology Consortium. Currently we have two districts signed on to our services and two more considering signing on.
- 8.0 Audit update  
Kate Ericson notified the Executive Committee that the new auditors, Clifton Larson Allen Associates have begun their process.
- 9.0 Hatchetts Hill Staff Break Room Upgrade  
Kate Ericson informed the Executive Committee that per Board policy she will be purchasing new furniture for staff café. The contract was with RH Lord who currently is on the state bid list. The total purchase price \$21,671.48.

### Meeting adjourned @ 9:21am